

**Fairfield Christian Academy  
Transcript Request  
For College Credit Plus**



Please allow 1-2 business days for processing from the time the request has been received in the FCA Guidance Office.

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Date: \_\_\_\_\_

E-mail \_\_\_\_\_

**Send Transcripts to: (Check all that apply)**

\_\_\_\_\_ Ohio Christian University

Attention: Trailblazer Academy

1476 Lancaster Pike

Circleville, Ohio 43113

\_\_\_\_\_ Ohio University – Lancaster

Office of Student Services

1570 Granville Pike

Lancaster, Ohio 43130

\_\_\_\_\_ Other College/University – Please provide information below:

Name of College/University \_\_\_\_\_

Admissions/CCP address \_\_\_\_\_

**Please check following:**

\_\_\_\_\_ Send ACT/SAT scores – on transcript

\_\_\_\_\_ Will be taking Accuplacer

**Student Signature:** \_\_\_\_\_

This form can be completed and brought to the Guidance Office or e-mailed to [kstephens@fcaknights.us](mailto:kstephens@fcaknights.us) or [bknechtel@fcaknights.us](mailto:bknechtel@fcaknights.us).

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**For Admission/Guidance Office use ONLY**

Date received \_\_\_\_\_ Date processed \_\_\_\_\_ Processed by \_\_\_\_\_